Impact Aid Program
FY 2013 Section 8003
Application
Presentation

Presenter:
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Topics

- Purpose and History
- The Programs
- Application Process
- G5
- Questions & Answers
Purpose

- To compensate LEAs for:
  - lost local revenue due to tax-exempt federal property
  - increased expenditures for federally connected children
- Payments are determined by:
  - formulas specified in the law
  - annual appropriation amounts
History

- 1994 – Became Title VIII of the Elementary and Secondary Education Act
  (repealed 81-815 and 81-874)
- Due for reauthorization
Legislation & Regulations

- Legislation
  P.L. 89-10 as amended
- Law
  20 USC 7701-7714
- Regulations
  34 CFR 222
Use of Funds

General payments for broad purposes

- Section 8002 payments and section 8003(b) basic support payments
  - used as determined by LEA in accordance with local and State requirements
- Examples of allowable expenditures
  - salaries
  - textbooks, computers, and instructional materials
  - special programs like after school, remedial & advanced placement
Use of Funds

Targeted payments for specific purposes
- Section 8003(d) formula CWD payments
- Section 8007(a) formula construction payments
- Section 8007(b) discretionary construction payments
- Section 8008 facilities maintenance
FY 2010 Appropriations
- Basic Support: $1,138,000,000
- CWD: $48,602,000
- Construction: $17,509,000
- Federal Property: $67,208,000
- Facilities Maintenance: $4,864,000

FY 2011 – Expect continuing resolution
Separate programs from DOD
The Programs: Section 8003

8003(b) – Basic Support Payments

- Payments relating to federally connected children
  - Child resides on federal property, Indian lands, or eligible low-rent housing
  - Parent is in uniform or works on federal property, Indian lands, or low-rent housing
- 1,311 applicants in FY 2011
The Programs: Section 8003

8003(b) – Basic Support Payments

- Eligibility based on:
  - Number of eligible federally connected children equal to at least 3% of total number of students in ADA
  - OR
  - Number of eligible federally connected children in average daily attendance (ADA) equal to at least 400
The Programs: Section 8003

8003(b) – Basic Support Payments

- Additional eligibility requirement for children who live on Federal property other than LRH or whose parent works on Federal property
  - Number of children equal to at least 10% of the total number of students in ADA
  - OR
  - Number of children in average daily attendance (ADA) equal to at least 1,000
The Programs: Section 8003

8003(b)(2) – Heavily Impacted

- Increased basic support payments
- Eligibility based on additional requirements
  - Percentages of eligible children
  - Expenditure and tax data
- 21 eligible applicants in FY 2010
The Programs: Section 8003

8003(d) – Children With Disabilities

- Additional payments for some federally connected children with disabilities (CWD)
- Child must have individualized education program (IEP) or individualized family service plan (IFSP) in effect on the survey date
- Must be spent on additional programs and services for children with disabilities
- 937 applicants in FY 2010
The Section 8003 Process

- Survey
- Application
- Documentation
- Field Review
- Payment
Section 8003 Survey

- On a “count” date you choose
  - No earlier than the 4th day of the school year
  - No later than January 31st
- Single date to count all students
  - District’s federally connected children
  - District’s total membership
Survey methods – one or both
  ◦ Parent-Pupil Survey
  ◦ Source Check

Forms must be signed on or after survey date
Section 8003 Survey

- Collect information required by Impact Aid regulations
  - Student name, date of birth, grade, etc.
  - Family residence
  - Parent employment
  - For uniformed services: parent name, rank and branch of service
Section 8003 Survey

- Parent/Pupil Survey
  - Individual form for each pupil
  - Each form signed and dated by parent/guardian
  - Applicants may create their own survey forms, may collect additional information
Section 8003 Survey

- Source Check
  - One document with information for multiple students associated with a federal property
  - Districts prepare source check forms with student information, to be signed by
    - Parents’ employer
    - Housing official
    - Tribal official
Source Check

- Official’s signature certifies residence of family or employment of parent
- For Indian lands, official’s signature also certifies status of property
**SAMPLE**

Impact Aid Program Source Check Form

The survey date is __________

<table>
<thead>
<tr>
<th>Federal Property</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>(1)</th>
<th>(2)</th>
<th>(3)</th>
<th>(4)</th>
<th>(5)</th>
<th>(6)</th>
<th>(7)</th>
<th>(8)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent/Guardian’s Name</td>
<td>Parent/Guardian’s Address</td>
<td>Branch of Service (including rank, if applicable)</td>
<td>Parent/Guardian in column (1) lived on above property as of survey date (YES) (NO)</td>
<td>Parent/Guardian in column (1) worked on above property as of survey date (YES) (NO)</td>
<td>Name of Pupil Living with Parent/Guardian in Column (1)</td>
<td>Pupil’s Date of Birth</td>
<td>Pupil’s Grade</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>YES</td>
<td>NO</td>
<td>YES</td>
<td>NO</td>
<td></td>
</tr>
</tbody>
</table>

This is to certify that the information shown under Columns (4) and (5) of the foregoing sheet(s) is correct for the person listed under Column (1) on the survey date.

Signature: ____________________________ Date: __________

Title: ____________________________ Agency: ____________________________

This information is the basis for payment of Federal Funds to this school district under the Impact Aid Program (Title VII of the Elementary and Secondary Education Act). This form must be signed and dated for this school district to receive funds based on this information.

This is to certify that the students listed under Column (6) of the foregoing sheet(s) were enrolled in this school system on the survey date.

Signature: ____________________________ Date: __________

Title: ____________________________ School District: ____________________________

(22)
Section 8003 Application

- Annual application to the Impact Aid Program
  - Summary counts of federally connected children from your survey
  - Listed by the federally connected properties with which the children and the parents are associated
  - FY 2013 applications based on school year 2011-2012 data
Section 8003 Application

- January 31
  - Due date specified in regulations
  - Prior-year applicants receive annual memo when application becomes available
- G5
  - ED’s on-line grant application system
  - FY 2013 applications available early Dec.
  - No paper applications
Section 8003 Application

- **Cover Page**
  - Name, address, contact person
  - Survey date, survey/source check
  - Signature

- **Assurances**
  - Summary of assurances your LEA must have on file with Impact Aid Program
  - Signature
Section 8003 Application

- Tables 1 through 5
  - Numbers of federally connected children associated with each federal property
  - Separate tables delineate:
    - Reside on and/or reside off
    - Children With Disabilities

- Table 6
  - Membership and Average Daily Attendance data for the entire school district
Section 8003 Application

- Tables 1 through 5
  - CWD Military living on federal property
  - CWD living on Indian Lands
  - CWD Military living off federal property
  - Non-CWD Military living on federal property
  - Civilians living and working on federal property
  - Non-CWD living on Indian Lands
  - Civilians living in federal low rent housing
  - Non-CWD Military living off federal property
  - Civilians working on federal property
Section 8003 Application

- Table 7
  - CWD Fiscal Report
  - Required if CWD claimed on prior year application

- Table 8
  - Required only for school districts that operate ED-owned facilities

- Table 9
  - Military installation housing undergoing renovation or rebuilding
Section 8003 Application

- Table 10
  - Construction Fiscal Report
  - Required if construction payments made during prior year

- Table 11
  - Housing on Indian lands undergoing renovation or rebuilding
Section 8003
Documentation

Documentation supporting your application

- Parent-pupil survey forms and/or source check documents
- Membership and ADA records
- Lists of CWD students
- IPP activities
Section 8003 Documentation

Total Membership
- Number of children listed on an LEA’s current enrollment records on its survey date (active enrollment)

Average Daily Attendance (ADA)
- Official records of the school district’s ADA for the entire preceding school year, (e.g., 2010-2011 for the FY 2013 application)
Section 8003 Documentation

Tuition-in students & tuition-out students

- Children enrolled under a tuition agreement on the survey date
- Include in federally connected membership, total membership and ADA
- Document/list:
  - Student name
  - Grade level
  - School site
IEP – Individualized Education Program
• Children included on Tables 1 and 2
• Maintain list of children with disabilities by name and date IEP was signed
• List signed by director of special education
• IEPs must be signed on or before the survey date
Expenditure data for the prior year

- Documents that clearly identify the source of data submitted in Table 7, items #1 and #6
Low Rent Housing

- HUD project number
- Project name and address
- Legislation under which project was funded (e.g., U.S. Housing Act of 1937)
- Section 8 housing is not eligible
Indian Policies and Procedures

- Board-approved policies and procedures that meet statutory requirements
- Annually review IPPs and submit with Section 8003 application or submit waiver from tribe(s)
- Maintain records of compliance
Section 8003
Documentation

Reserves and National Guard

- Must be activated as of the survey date
- Under Presidential Orders – Executive Order 13223 of September 14, 2001, and Title 10 USC
- Documentation required
  - Copy of orders for individual, or
  - Certification from service component for activation of unit, with names of individuals
How long must you keep all this documentation?

For three years AFTER you receive your final payment for a fiscal year.
Section 8003
Field Review

Review of the documentation supporting your application

- On-site visit or mail-in
- Approximately 250 applications selected each year; letters sent each Spring
- After you apply and before you get paid
Section 8003 Payment Formula

- Basic Support Payments (BSP)
- Additional Payments for Children With Disabilities (CWD)
- Formula Construction Payments
Section 8003 Payment Formula

- Payment based on
  - Formula in law
  - Your application data
  - Additional data from your State
  - Annual appropriation amount
Section 8003 Payment Formula

- Children With Disabilities (CWD)
  - Separate formula, based on a sub-set of applicant’s federally connected children
  - Share of the appropriated funds, no set maximum
Your Payment

- Direct deposit to your LEA’s bank account
  - Remember to notify Department when your bank info changes
- E-mail payment voucher
  - Using contact person e-mail address
  - Additional contacts
G5 Grants Management System

- All FY 2013 applications must be submitted using G5
- Online at http://www.g5.gov
G5 Grants Management System

- “Pre-populates” data for recurring Impact Aid applicants
- Edits required data
- Verifies all required forms are included
- Sends receipt e-mail
G5 Grants Management System

- Start Early
  - New users: register
  - Existing users: verify user profile

- Your Application Manager
  - Person who starts your application
  - Does not have to be same as last year
  - Submits completed application
  - Can grant access to other users
User Profile must contain your Impact Aid number

Example:
For Impact Aid Application Number
10-AL-2013-9999
On User Profile, enter
109999
G5 Grants Management System

• 24 Hour Operation (almost)
  Monday 6:00 am through Wednesday 7:00 pm
  Thursday 6:00 am through Saturday midnight
  Eastern Time
G5 Helpdesk
Phone: 1-888-336-8930 (toll-free)
Hours: 8am-6pm
Monday–Friday
Eastern Time
G5 Grants Management System

- Contact G5 Helpdesk
  - System access
  - User Name
  - Password
- Contact Impact Aid Program
  - Data
  - Forms
G5 Grants Management System

- Application Must Be Complete
  - Submit via G5
    *Make sure you get confirmation*
  - Send all signed forms by fax or e-mail
  - Send IPPs by fax or e-mail

*If you claim children residing on Indian lands*
Signatures are required

- Cover
- Assurances
- Section 8002 Application: Table 1
- Section 8003 Application: Table 9 & Table 11 (optional forms)
Signatures are **required**
- Must be dated by due date
- Signed forms must be faxed or e-mailed within 3 business days after the closing date
- Fax to (866) 799-1272
  *OR*
e-mail to Impact.Aid@ed.gov
Application Due Dates

• Sections 8002 and 8003
  Monday, January 31, 2011
  4:30 p.m., Eastern Time

• G5 system will accept after 4:30 p.m., but will send “late” notice
Application Due Dates

- Late applications
  - 10% penalty
    - If submitted on-line after 4:30 p.m. on due date
    - If signature pages received late
    - If submitted within 60 days of due date
  - Ineligible if submitted after 60 days
Application Due Dates

- Amendments
  - Any changes submitted after initial application
  - Must be submitted online
  - May be submitted until September 30th
Contact Us

Phone: 202-260-3858
E-Mail: Impact.Aid@ed.gov
Website and Listserv:
www.ed.gov/about/offices/list/oese/impactaid/index.html
IAP Resources
http://www2.ed.gov/programs/8003/resources.html

Law & Legislation:
Legislation, Regulations, and Guidance
http://www2.ed.gov/programs/8003/legislation.html